

Labette County Board of Commissioners January 29, 2021

Convene

Chairman Lonie R. Addis called the regular session of the Labette County Board of Commissioners to order at 9:00 a.m. on January 29, 2021 at the Commission Room. Attendance: Lonie R. Addis, Present, Brian C. Kinzie, Present, Cole J. Proehl, Present.

Others Present for the Meeting

County Counselor Brian K. Johnson, and County Clerk Gena Landis.

Media Present

Ray Nolting from the Parsons Sun by phone.

Approval of Minutes

Commissioner Cole J. Proehl made a motion to approve the minutes of January 25, 2021 as submitted. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes),

Employee Evaluation

Commissioners agreed to authorize Chairman Lonie R. Addis to administer the annual employee evaluation for the Custodial Engineer I position, and he will give the evaluation to the County Counselor once it is completed.

Fracture Critical Bridge

Public Works Director Sandy Krider, and Assistant Director Ralph George spoke with Commissioners about the Fracture Critical Bridge inspection for Bridge #460 on 8,000 Road between Clay and Douglas Roads. The last inspection was done by CFS Engineers, but Ms. Krider offered the option of having the bridge inspected through the Statewide Fracture Critical Inspection Program through KDOT.

Commissioner Cole J. Proehl made a motion to give Public Works Director Sandy Krider authorization to pursue scheduling Bridge #460 for a Fracture Critical Bridge Inspection with KDOT. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes),

CFS 2021 Biennial Routine Bridge Inspection

Chairman Lonie R. Addis made a motion to authorize the Commission signatures that will allow CFS Engineers be able to proceed with the 2021 Biennial Routine Bridge Inspections of 84 R.S. System and 200 Off-System bridges. The unit price will be \$95.00 per bridge for a total cost of \$26,980.00, payable out of Special Bridge. The services will be provided in compliance with Kansas Department of Transportation and Federal Highway Administration requirements. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes),

Rock Crusher Parts

Assistant Public Works Director Ralph George discussed the need for rock crusher parts.

Commissioner Cole J. Proehl made a motion to authorize the purchase of rock crusher parts from Horton Supply Company, Springfield, MO, in the amount of \$6,282.25. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes),

Chairman Lonie R. Addis made a motion to authorize the purchase of conveyor parts for the rock crusher from Horton Supply Company, Springfield, MO, in the amount of \$13,832.52, payable out of the Public Works budget, contractual line item. Cole J. Proehl seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes),

Health Department Flooring Update

Commissioner Cole J. Proehl made a motion to authorize the purchase and replacement of flooring in the Health Department Building, from the Home Store, Parsons, KS, payable out of SPARK funds if available, otherwise, the Health Department Capital Outlay Fund, in the amount of \$28,166.00. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes),

Commissioner Cole J. Proehl made a motion to authorize the purchase of countertops, backsplashes, and sinks in the Health Department breakroom and 4 exam rooms, from the Home Store, Parsons, KS, for \$4,750.00 payable from SPARK funds or Health Department Capital Outlay Fund. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes),

LEC Duct Cleaning

Commissioner Brian C. Kinzie made a motion to authorize the Sheriff to have the duct work in the Law Enforcement Center be cleaned by All Clear Services, Independence, KS for \$7,020.00 from SPARK Funds. Cole J. Proehl seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes),

Emergency Declaration – Resolution 2021-08-L

Commissioner Cole J. Proehl made a motion to authorize Resolution 2021-08-L, declaring a state of local disaster emergency for sixty days, due to the COVID-19 Virus. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Surplus Property

Commissioner Brian C. Kinzie made a motion to declare the 1986 Chevy G Series Van, the old air truck, VIN#2GCGG31JXG4119450, as surplus property. It will be used as a trade in on the new air trailer purchased for Emergency Management. Cole J. Proehl seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Appraiser's Parcel Search Agreement – Brian W. Coltrane, dba BC Max Inc.

Commissioner Cole J. Proehl made a motion to authorize the Chairman's signature on an Appraiser's Parcel Search Agreement between Labette County and Brian W. Coltrane, dba BC Max Inc. Their fee of \$225.00 has been paid. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Records Destruction – County Clerk's Office – Payroll, Election, and AP

Commissioner Cole J. Proehl made a motion at the request of the Labette County Clerk to authorize the Board of County Commissioners' signatures on the letter approving the following records for destruction – All records listed are prior to 2015 with the exception of Work Comp:

1. Time Cards and Leave Request Slips
2. Payroll records and other supporting documents
3. FMLA Records
4. DOT Drug Testing Results
5. Work Comp Records 11 years (2010)

All records listed are for 2018 and prior.

1. Appointments and oaths of office of election board members
2. Affidavits and Advance voting and mail ballot envelopes containing voters' declarations
3. All other election records used at polling places
4. Declination forms maintained by voter registration agencies and division of motor vehicles
5. Confirmation notices and responses
6. Ballots (county, city, school district and township ballots – retention 6 months)
7. Ballots (state & national prior to 2017 – retention 22 months)
8. Registration lists prior to 2015
9. Poll Books prior to 2015
10. Party Affiliation lists prior to 2015

11. Statements of Substantial Financial Interests
12. Tally Sheets
13. Voter Registration cancellation

All records are for 2017 and prior.

1. Vouchers or warrants for payment and supporting documents
2. Invoices
3. Statements
4. Receipts

Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Granite Government Solutions

Commissioner Cole J. Proehl made a motion to authorize the Chairman's signature on an agreement with Granite Government Solutions Letter of Agency form, to change the AT&T Analog lines to the discounted service through the Granite wholesale platform. The agreement is on a month-to-month basis, and can be cancelled at any time given a 30-day written notice. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution 2021-09-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to adopt and execute Resolution 2021-09-A reappointing Darren Eichinger to the Labette Cherokee Juvenile Corrections Advisory Board (JCAB) to serve until January 29, 2024 or until replaced or reassigned. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution 2021-10-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to adopt and execute Resolution 2021-10-A reappointing Tammie Carlson-Oas to the Labette Cherokee Juvenile Corrections Advisory Board (JCAB) to serve until January 29, 2023 or until replaced or reassigned. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution 2021-11-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to adopt and execute Resolution 2021-11-A reappointing Matt Atteberry to the Labette Cherokee Juvenile Corrections Advisory Board (JCAB) to serve until January 29, 2024 or until replaced or reassigned. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution 2021-12-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to adopt and execute Resolution 2021-12-A reappointing Eric Swanson to the Labette Cherokee Juvenile Corrections Advisory Board (JCAB) to serve until January 29, 2024 or until replaced or reassigned. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution 2021-13-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to adopt and execute Resolution 2021-13-A reappointing Lynette Goddard to the Labette Cherokee Juvenile Corrections Advisory Board (JCAB) to serve until January 29, 2023 or until replaced or reassigned. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution 2021-14-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to adopt and execute Resolution 2021-14-A reappointing Brian Johnson to the Labette Cherokee Juvenile Corrections Advisory Board (JCAB) to serve until January 29, 2023 or until replaced or reassigned. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution 2021-15-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to adopt and execute Resolution 2021-15-A reappointing Earnest Moreland to the Labette Cherokee Juvenile Corrections Advisory Board (JCAB) to serve until January 29, 2023 or until replaced or reassigned. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution 2021-16-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to adopt and execute Resolution 2021-16-A reappointing Nathan Coleman to the Labette Cherokee Juvenile Corrections Advisory Board (JCAB) to serve until January 29, 2024 or until replaced or reassigned. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Recess

Commissioners recessed their meeting to reconvened at 10:44 a.m.

Accounts Payable - 2020

Chairman Lonie R. Addis made a motion to approve the following checks: Accounts Payable check numbers, 23547 through 23548 in the amount of \$3,293.55 for 2020 expenditures. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes) Cole J. Proehl (Yes).

Accounts Payable – 2021

Chairman Lonie R. Addis made a motion to approve the following checks: Accounts Payable check numbers 23513 through 23546 and 23549 through 23551 in the amount of \$373,787.36 for 2021 expenditures. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Payroll

Chairman Lonie R. Addis made a motion to approve the following checks: Payroll check numbers 1706 through 1707 in the amount of \$4,263.13 and Direct Deposit numbers 820132 through 820250 in the amount of \$273,819.39 for a total amount of \$278,082.52. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Executive Session

Chairman Lonie R. Addis made a motion to go into executive session for Attorney-client privilege. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes). Also present was County Counselor Brian K. Johnson for a period of ten minutes to reconvene at 11:40 a.m.

Executive Session

Chairman Lonie R. Addis made a motion to go into executive session for Attorney-client privilege. Cole J. Proehl seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes). Also present was County Counselor Brian K. Johnson and County Clerk Gena Landis for a period of ten minutes to reconvene at 12:08 p.m.

Adjournment

There being no further business before the Board of Commissioners, the meeting adjourned at 12:11 p.m. until 9:00 a.m. Monday, February 1, 2021.

Attest

County Clerk, Gena Landis

Chairman, Lonie R. Addis